

Village of Thurston

Request for Proposals

Solid Waste Collection and Disposal 2019

Sealed proposals for the collection and disposal of solid waste shall be received at the Village of Thurston, P.O. Box 188, Thurston, OH 43157 on or before Monday, June 4, 2018 at 11:00 a.m. Bid proposals will be opened at the Village of Thurston Service Committee Meeting, Wednesday, June 6, 2018 at 7:00 p.m. The meeting is held at the Village of Thurston Municipal Building, 2215 Main St., Thurston OH.

Enclosed is the proposal containing the specifications for this work. If there are any questions, please contact the Village of Thurston office at 740-862-6003 between the hours of 8am – 1pm Monday – Friday (closed Wednesdays).

The Village of Thurston reserves the right to accept and/or reject any and all proposals, and to make the award in the best interest of the Village.

**Aaron Reedy
Clerk-Treasurer**

**Proposal Form
Village of Thurston**

Solid Waste Collection & Disposal Service, Yard Waste Removal

The Bidder proposes to do all of the work defined in the proposal and specifications for the prices stated below. The bidder certifies and declares that this proposal warrants to the Village of Thurston the following items:

1. The Bidder has examined the proposal and specifications regarding the work.
2. The Bidder has examined the collection area and has become familiar with conditions surrounding the collection of solid waste.
3. The Bidder proposes to furnish all labor, equipment and materials necessary to perform the contract requirements.
4. The work will be performed in accordance with all elements set forth in this proposal.
5. This proposal is made in good faith and without fraud or collusion.
6. This bid is based on conditions as determined by the Bidder and the bid is based solely upon the Bidder's own independent business judgment.

The undersigned fully understands the requirements, therefore the costs to provide weekly collection of solid waste and twice per month removal of yard waste (May 1 – November 30) plus Christmas tree removal shall be as follows:

TERM

Year 1: January 1, 2019 – December 31, 2019

Year 2: January 1, 2020 – December 31, 2020

Optional Extension of Contract Term:

Year 3: January 1, 2021 – December 31, 2021

Year 4: January 1, 2022 – December 31, 2022

Option 1 (Contractor Bill)
Total Monthly Cost
Per Dwelling
(Regular Rate / Senior Rate)

Year 1 \$ _____ / _____

Year 2 \$ _____ / _____

Year 3 \$ _____ / _____

Year 4 \$ _____ / _____

Date: _____

Company Name: _____

Contact Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

Authorized Signature: _____

Title: _____

Proposals should be received by the Village of Thurston no later than 11 a.m. Monday June 4, 2018.

**Village of Thurston
PO Box 188
2215 Main St
Thurston OH 43157**

**VILLAGE OF THURSTON
SOLID WASTE COLLECTION AND DISPOSAL SERVICE**

DESCRIPTION AND SPECIFICATIONS

The Village of Thurston is located in Fairfield County, Ohio, 1 mile east of the intersection of State Routes 256 and 37. The village is approximately one square mile with approximately 200 residential service units.

The current waste hauler picks up residential waste weekly on Wednesday, beginning after 7:00 AM. Only residential customers will be covered under this contract. Currently commercial properties are responsible for obtaining their own disposal service. The current contractor provides a senior citizen rate, and the Village of Thurston wishes to continue that courtesy.

Currently billing and collection is done by the existing contractor. We expect the new contractor will take over these services.

Collection Schedule

The proposal shall include a collection schedule which will ensure weekly collection and disposal service. The schedule shall show the day of the week on which collection will be made at each service unit in the Village. All regular pick-up hours shall be those hours between 7:00 a.m. and 6:00 p.m. It should be noted that the Village would like to keep the present pick-up day of Wednesday, if possible.

Number of Service Units

The Village of Thurston acknowledges that at least 200 residential service units will be covered by this agreement. The Village of Thurston agrees to notify the vendor of changes to the service units on a yearly basis, or more, if necessary.

Terms of Contract

The Village of Thurston is interested in a two (2) year contract, beginning on January 1, 2019 with the option to continue the contract for an additional two (2) years.

Contractor's Obligation

- a) The Contractor shall provide weekly collection, transportation, and disposal of solid waste.
- b) The collection schedule shall be submitted to the Village of Thurston for approval.
- c) The Contractor shall provide, May 1 through November 30, twice-monthly collection and transportation of properly bagged yard waste, including lawn clippings, leaves, and garden trimmings, and removal of bundled tree trimmings. The contractor may make available to the village residents, yard waste bags, at a nominal cost, to be used for the yard waste items.

- d) The Contractor shall supply rolling container and dumpster rentals for residents. Prices should be included in the quote.
- e) The Contractor shall furnish, at his expense, a five (5) yard cubic dumpster at the Village Fire Department. This dumpster shall be emptied once a week as part of the normal collection schedule. The Village will not be charged for weekly collection of this dumpster.
- f) The Contractor shall furnish, at his expense, a sixty-four (64) gallon or larger tote at the Municipal Building and one at the Village Water Plant. These totes shall be emptied once a week as part of the normal collection schedule. The Village will not be charged for weekly collection of these totes.
- g) The Contractor agrees to assume complete responsibility for securing any and all permits, licenses, privileges, or rights of any nature whatsoever necessary for the collection and disposal of materials under this contract which are or might be required. The Contractor further agrees to abide by any and all rules and regulations that are imposed by any authorized agency or unit of government, and save the Village of Thurston from any violation therefrom.
- h) The Contractor shall at all times during the contract, maintain in full force and effect, Employers Liability Insurance, Worker's Compensation Insurance, Public Liability and Property Damage Insurance, including Contractual Liability coverage.
- i) The Contractor shall observe any and all ordinances and laws relating to the obstruction of streets and alleyways, keeping passageways open and protected. The Contractor is granted the privilege of using the street and alleyways for the purpose of doing the work specified in the contract, but is not granted exclusive use of the streets and alleyways. The Contractor shall handle the work in a manner that shall cause the least inconvenience and annoyance to the general public and to the property owners, and still maintain the safety of its employees.
- j) The Contractor agrees to employ a sufficient number of employees to operate the equipment safely, efficiently and effectively. The Contractor also agrees to provide a sufficient number of vehicle and other equipment to fulfill the terms of the contract.

Village of Thurston's Obligation

- a) Once an agreement for service has been reached, the Village of Thurston shall inform all residential customers of the collection day and the materials to be collected.
- b) All trash must be at street side by 7:00 a.m. on the regularly scheduled pick-up day. It shall be placed next to the driveway no further than five (5) feet from the road.

- c) Residents will be notified that no chemicals or foreign substance of any kind shall be used on the outside of the trash bags or receptacles for the purpose of deterring scavenger animals.
- d) Residents are responsible for having their trash and discarded material free and clear of any vehicular obstruction that might impede trash removal. If the street is under construction, residents will be expected to take their trash to the nearest cross street that is open, and place such trash on the corner at the designated time on the scheduled pick-up day.

Collection Specifications

- a) The Contractor agrees to collect the following:
- b) Solid Waste – weekly collection
- c) 5 cubic yard Dumpster – once per week
- d) 64-gallon totes – once per week
- e) Large Household Items – twice per month collection
- f) Yard Waste & Bundled limbs – twice per month collection (May 1 –November 30)
- g) Christmas trees – twice per month collection, January only.

Schedule Changes

Once schedules and routes have been established, the Contractor shall refrain from making changes, unless mutually agreed upon by the Village of Thurston and the Contractor. Such changes to schedules and routes will require written notification.

The Village of Thurston observes the following legal holidays:

New Year’s Day	Labor Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

The Contractor shall observe the listed holidays as non-collection days. In the event a holiday is observed by the Village of Thurston on a scheduled collection day, it is understood that the scheduled collection day will occur one (1) day later.

Due to severe weather and other unpredictable acts of Nature, waste collection shall be collected at the first opportunity. It is understood that the Contractor shall notify the Village of Thurston as quickly as possible of changes to the schedule due to severe weather and other unpredictable acts of Nature.

Care and Diligence

The Contractor shall exercise all reasonable care and diligence in collecting solid waste within the Village of Thurston.

The Contractor must exercise due care to prevent the spilling, scattering or dropping of solid waste through collector activity. Should an incident of spilling, scattering or dropping of solid waste occur, the Contractor shall insure immediate cleanup of the items. The Contractor must be sure to return any cans or containers back to where they found them, and in the condition they were found.

Should an incident of damage occur to the Village of Thurston personal property, or damage to resident's personal property (including vehicles), it is expected that the Contractor shall notify the Village of Thurston immediately. The notification should include a concise description of the damage, and the remedial action to be taken.

Complaints

The Contractor shall provide, in writing, the name of a contact person, a telephone number and an emergency number that the Village of Thurston shall use for the disposition of problems. The Contractor agrees to remedy problems and complaints within 48 hours, or as agreed upon with the Village of Thurston contact person. Residents will be encouraged to contact the Contractor directly to notify when large household items containing Freon will need removal, and/or if any other problems arise.

Invoicing and Payments

The Contractor shall submit a bill to each Village of Thurston resident. It is up to the Contractor to collect payments and deal with any payment/billing-related issue.

Nondiscrimination

The Contractor shall not discriminate against any person because of race, color, religion, sex, national origin, age, marital status, veteran status, the presence of a non-related medical condition or handicap, or any other legally protected status.

Modification of Contract

The Village of Thurston reserves the right to negotiate with the Contractor for a change in the terms of the contract, during the term of a contract, to make adjustments due to unforeseen, unavoidable circumstances, such as changes to the laws regulating waste disposal.

If the Village of Thurston and the Contractor are unable to agree on a revised contract, the Village of Thurston reserves the right to seek new bids and, upon a minimum of ninety (90) days written notice from the Village of Thurston, to terminate the unexpired portion of the contract. The Village of Thurston shall not be liable for any cost under this section beyond the contract price for the period where service is actually provided.

Breach of Contract

In the event that any of the provisions of a contract are breached by the Contractor, the Village of Thurston shall give written notice to the Contractor of the breach, or pattern that constitutes the breach, and allow the Contractor a maximum of ninety (90) days to cure the breach, or pattern of breach. If the breach, or pattern of breach, is not cured, then the Village

of Thurston shall have the right to rescind the agreement by sending written notice to the Contractor of the cancellation and termination.

Transferability

Other than by operation of law, no assignment of the contract or any right occurring under the contract shall be made in whole or in part by the Contractor without the express written consent of the Village of Thurston. The Village of Thurston agrees that consent shall not be unreasonably withheld. In the event of an assignment, the assignee shall assume the liability of the Contractor.

Definitions and Terms

Whenever the following terms are used, the intended meaning shall be interpreted as follows:

- a) **Bulky Items:** An item of waste either too large or too heavy to be safely and conveniently loaded into residential solid waste collection vehicles by the personnel available. This includes household items such as large pieces of furniture, bedsprings, mattresses, appliances, and other discarded materials incidental to the usual routine of major housekeeping.
- b) **Christmas Trees:** Trees used for decoration to celebrate the Christmas holiday.
- c) **Collection:** The removal and transportation of solid waste from the point of pickup to the place of processing, recycling, or disposal.
- d) **Construction Debris:** Waste building materials resulting from construction, remodeling, repair or demolition operations; a small amount of which shall be accepted by the Contractor as a normal generation of refuse from households.
- e) **Contractor:** The corporation or partnership performing collection services under contract with the Village of Thurston.
- f) **Dwelling Unit:** Any room or group of rooms located within the dwelling, and forming a single habitable unit with facilities which are used, or are intended to be used, for living, sleeping, cooking, and eating.
- g) **Garbage:** Animal or vegetable waste resulting from the handling, preparation, cooking, serving or consumption of food.
- h) **Household Hazardous Waste:** Any waste material which is classified as ignitable, corrosive, reactive, or toxic, or other such materials specifically defined as hazardous by the State of Ohio or any Federal entity.
- i) **Residential Solid Waste:** A mixture of bulky items, construction debris, garbage, recyclable materials, rubbish and yard waste.
- j) **Rubbish:** Miscellaneous solid waste material resulting from housekeeping, including but not limited to packing boxes, cartons, excelsior, plastic peanuts, paper, magazines, ashes, tin cans, bottles, glassware, dishes, rubber, rags, wood, leather, automobile tires, small automobile parts (except batteries), floor sweepings, and the like. It will further include large pieces of furniture, bedsprings, storm doors, and windows, metal furniture, air conditioners, refrigerator, stoves, washers, dryers, humidifiers, water heaters, water closets, bathtubs, sinks, cabinetry, paneling and drywall fragments, carpets and pads, fencing and fence post, or other material incidental to occupancy and

maintenance of a dwelling unit.

- k) **Yard Waste:** Includes rubbish and those waste materials resulting from the maintenance of properties whereon a dwelling is located, including accumulations of lawn, grass, and shrubbery cutting or clippings; dry leaf rakings; small tree branches, trees, or non- combustible materials which are too bulky for collection in normal sanitation equipment used for regular domestic household collections
- l) **Unit Price:** The monthly compensation for the solid waste collection and disposal service provided to each dwelling unit.
- m) **Work or The Work:** The furnishing of all labor, materials, equipment and other incidentals necessary for the successful completion of the contract and the carrying out of all duties and obligations imposed by the contract.