RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2023-5 *Passed*_____, *20*_____

AN ORDINANCE APPROVING THE SALARY ADJUSTMENT FOR THE VILLAGE ADMINSTRATOR, CHANGES IN RESPONSIBILITIES/EXPECTATIONS OF THE POSITION, AND THE DECLARATION OF AN EMERGENCY

WHEREAS, the position of Village Administrator is currently filled by Carlyle Sparrow; and

WHEREAS, the Council for the Village of Thurston wishes to increase the responsibilities and expectations of the position of Village Administrator; and

WHEREAS, the Council for the Village of Thurston wishes to increase the salary of the position of Village Administrator; and

WHEREAS, this ordinance should be declared to be an emergency measure so that the changes can be made immediately and for the welfare of the citizens of Thurston, Ohio;

NOW, **THEREFORE, BE IT ORDAINED,** BY THE COUNCIL OF THE VILLAGE OF THURSTON, OHIO THAT:

SECTION 1: As Village Administrator, Carly Sparrow shall be paid $1,154 bi-weekly; these payments shall be paid from the following funds:

a. General Fund 75 %
b. Street Fund 25 %

SECTION 2: As Village Administrator, Carly Sparrow will be a full-time, salaried, exempt employee.

The performance of duties expected of this position will require irregular work hours and flexibility in the work schedule. Carly Sparrow shall, as necessary, devote time to the Village's business, and understands the work will be performed as required by Council and in other Village-related projects/needs as they arise.

SECTION 3: Carly Sparrow is entitled to, and will receive, only the following benefits:

Carly Sparrow shall be responsible for paying his portion of the Ohio Public Employees Retirement System (OPERS) and making all the appropriate contributions on the Employee's behalf per all applicable Ohio Revised Code sections. The Village of Thurston shall pay its portion of OPERS as required under Ohio law. The Village of Thurston will provide Carly Sparrow healthcare reimbursement at the total annual amount of $4,200. This can be used for reimbursement for healthcare premiums, deductibles, and other health-related expenses. Receipts must be submitted to the Fiscal Officer for reimbursement. These expenses will be paid from the General Fund.

SECTION 4: The Village of Thurston shall reimburse Carly Sparrow for all mileage driven outside Thurston, in furtherance of his duties as Village Administrator, in his personal automobile, at the then-current rate set by the United States Internal Revenue Service.

SECTION 5: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

SECTION 6: All prior legislation, or any parts thereof, which is/are inconsistent with this Ordinance is/are hereby repealed as to the inconsistent parts thereto.

SECTION 7: For the reason noted in the preamble, this ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, morals, and welfare of the citizens of Thurston, Ohio. This ordinance shall become effective upon its passage by Council.

Passed in Council this 8th day of February 2022.

Mary M Boring
Mary Boring, Mayor

ATTEST: Aaron Reedy
Aaron Reedy, Fiscal Officer